

TEACHER SHOPPING PROCEDURES

ELIGIBILITY

Certified classroom teachers (includes art, health, media, music and physical education) at eligible charter, parochial, and public schools in Cuyahoga County are able to shop once a semester, IN STORE at the Resource Center or ONLINE, for FREE classroom supplies that are valued at over \$750! To be an eligible school, 60% or more of the students enrolled must be eligible for the National School Lunch Program.

PARKING & ENTRY

Please use the parking lot to the east of the building. Look for a blue awning with the "Shoes and Clothes for Kids" logo. Use the intercom phone next to the entrance to be buzzed in.

CHECK-IN

Teachers must schedule an appointment to shop and be prepared to show their ID at check-in.

RULES

Teachers will:

- take only items needed in their own classrooms and only in quantities needed by their students, honoring all limits imposed on specific items.
- not sell, barter, or trade items received in accordance with IRS regulation.
- not bring guests with them to shop since only scheduled teachers are allowed in the shopping area.

*SC4K reserves the right to revoke teachers shopping privileges if rules have been violated.

CHECK-OUT

Volunteers will check teachers out prior to packing their items to assure that the limits have been honored.

Teachers are responsible for transporting the item they select.

Teachers must bring their own bags and boxes to pack the items they select and take them in one trip. No deliveries of items selected during in-store shopping will be made by SC4K and items will not be held for later pick up.

DONATIONS

Helping to set your scholars up for success is at the heart of everything we do. Even though demand for our services is on the rise, core product donations have declined. To help bridge this gap and keep our programs strong, we invite you to make a voluntary annual donation of \$25, or whatever amount works best for you. We're confident that together, we can ensure the continuity of support Cleveland's kids deserve!

Please visit https://sc4kteacher.givesmart.com if you would like to donate.

ABOUT SC4K

Shoes and Clothes for Kids' (SC4K) mission is to improve K-8 school attendance by eliminating lack of appropriate clothing, shoes, and school supplies as barriers. SC4K is the only nonprofit organization in the Greater Cleveland area that distributes new shoes, school uniforms, clothes, and school supplies to eligible teachers and students. Because of SC4K, teachers are prepared to teach and students are prepared to learn.

To learn more about SC4K, visit our website at www.sc4k.org/teachers.

08/21

